

CHARITY REGISTRATION NUMBER: 1003024

**Polden Puckham Charitable Foundation**  
**Financial Statements**  
**5 April 2018**

**BSN ASSOCIATES LIMITED**

Chartered accountant & statutory auditor  
3B Swallowfield Courtyard  
Wolverhampton Road  
Oldbury  
West Midlands  
B69 2JG

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# **Polden Puckham Charitable Foundation**

## **Financial Statements**

**Year ended 5 April 2018**

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# **Polden Puckham Charitable Foundation**

## **Trustees' Annual Report**

**Year ended 5 April 2018**

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The trustees present their report and the financial statements of the charity for the year ended 5 April 2018.

### **Reference and administrative details**

**Registered charity name** Polden Puckham Charitable Foundation

**Charity registration number** 1003024

**Principal office** BM PPCF  
London  
WC1N 3XX

### **The trustees**

D Ball  
S Fisher  
J Gillett  
S Pittam  
A Seay  
J Prager (Appointed July 2018)  
M B Gillett (Resigned June 2017)

**Trust secretary** C Oliver

**Auditor** BSN Associates Limited  
Chartered accountant & statutory auditor  
3B Swallowfield Courtyard  
Wolverhampton Road  
Oldbury  
West Midlands  
B69 2JG

**Investment managers** Rathbone Greenbank Investments  
10 Queen Square  
Bristol  
BS1 4NT

**Bankers** Triodos Bank NV  
Deanery Road  
Bristol  
BS1 5AS

# **Polden Puckham Charitable Foundation**

## **Trustees' Annual Report** *(continued)*

**Year ended 5 April 2018**

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### **Structure, governance and management**

#### **Constitution and objects**

Polden Puckham Charitable Foundation (PPCF) is constituted under a trust deed dated 8 May 1991. The objects of the Foundation are to make grants for charitable purposes at the discretion of the trustees. A policy has been implemented that reflects the interests of the Settlers but has also evolved to meet new concerns.

#### **Organisation**

Meetings of the Trustees take place twice a year, in spring and autumn, when policy decisions are made, strategy decisions and administrative arrangements reviewed and decisions made on grant applications. The trust secretary C Oliver administers the Foundation on a day to day basis and is answerable to the Chair.

#### **Trustees**

A Seay was Chair during the year and S Pittam Vice-Chair. J Prager was appointed as prospective trustee for a six month period and in July 2018 was confirmed as trustee. M B Gillett resigned in June 2017.

# **Polden Puckham Charitable Foundation**

## **Trustees' Annual Report** *(continued)*

**Year ended 5 April 2018**

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### **Objectives and activities**

#### **Grant-making policy**

The Foundation invites applications for funding from organisations working in the fields of peace and security and environmental sustainability. In relation to the former, we support the development of ways of resolving violent conflicts peacefully and of addressing their underlying causes. In relation to the latter, we support work that addresses the pressures and conditions leading towards global environmental breakdown; particularly national initiatives in the UK which promote sustainable living. Projects are generally funded from one to three years and information is requested on how projects are to be monitored and evaluated, with subsequent funding depending on satisfactory reporting on the activity of the previous year.

#### **Our underlying approach**

The Foundation aims to support projects that change values and attitudes within our main areas of focus that promote equity and social justice, and that develop radical alternatives to current economic and social structures. It gives particular consideration to small pioneering headquarters organisations in the UK. Additionally PPCF has a long standing link with the Religious Society of Friends and thus supports Quaker groups who work in these same fields.

#### **Exclusions**

The Foundation does not generally give grants to organisations based outside the UK unless they have a well established relationship with a UK charitable organisation. Other exclusions include grants to individuals; travel and study bursaries (including overseas placements and expeditions); academic research; capital projects (e.g. building projects or purchase of nature reserves); community or local projects (except innovative projects for widespread application); international agencies, overseas appeals, conservation work, organisations with a turnover of more than £500,000 in most cases, and appeals of a general nature.

#### **Activities**

During the year 45 grants were made compared to 46 in the previous year. 18 of the grants related to peace and security with 27 relating to environmental sustainability. The trustees met four times during the year for decision making meetings, twice for grant making and twice for decision making interim meetings. The secretary and trustees visited some of the organisations currently funded and written records of these visits were produced. The Foundation is now a member of the following organisations; the Association of Charitable Foundations, the Environmental Funders Network, the Church Investors Group, the EDGE Funders Alliance, the UK Sustainable Investment and Finance Association, the Charities Responsible Investment Network and the All Party Parliamentary Group on Climate Change. We believe that membership of such organisations keeps us abreast of current thinking and new developments in the charitable trust sector and the areas of particular interest to the Foundation. The Governance and Procedures Handbook was updated and continues to be used as the authoritative internal document relating to our practice and procedures.

#### **Public benefit statement**

The trustees consider they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

#### **Public benefit**

The Foundation works in the following ways to further its charitable purposes for the public benefit:

- We provide grants that support the work, growth and development of organisations engaged in peace-building in the UK and internationally.

-We provide grants that support the work, growth and development of organisations engaged in promoting environmental sustainability in the UK and internationally.

# **Polden Puckham Charitable Foundation**

## **Trustees' Annual Report *(continued)***

### **Year ended 5 April 2018**

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-Within these fields we seek to support new and small organisations in particular, believing as we do that our limited funds are most likely to deliver maximum public benefit through these groups.

-Within our main areas of focus indicated above we seek particularly to support work that promotes gender equality and corporate social responsibility - both causes that we believe are in the public interest.

-We tend to support work on policy and attitude change in particular, because we believe that in doing so we will ultimately be more effective, and provide greater public benefit.

-We seek to invest our funds ethically in ways that do not counteract our grant-giving work, thus favouring companies that tend not to work against the public benefit, and excluding defence manufacturers, oil and gas companies that lobby to minimise government legislation to limit carbon emissions, and others implicated in discredited or unethical practices.

-We invest a proportion of our funds specifically in companies that work for the public benefit, for example in the sustainable energy or development micro-finance sectors, thus providing some benefit.

-We use an ethical bank, thus seeking to avoid inadvertently financing companies that profit from public harm.

-We have signed up to UN Principles for Responsible Investment and the 10:10 campaign, committing ourselves to investing responsibly and reducing our carbon emissions year on year.

-We seek to run our internal systems efficiently and sustainably, in order to maximise our impact for public benefit and minimise harm.

We believe that all grants made in the year have an educational function in pointing the way forward to create a fairer and more sustainable society.

# Polden Puckham Charitable Foundation

## Trustees' Annual Report *(continued)*

Year ended 5 April 2018

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### Achievements, performance and financial review

#### Investment policy

A finance committee oversees the Foundation's investments. The investment firm Rathbone Greenbank manages the Foundation's investments according to socially responsible investment principles decided by the Trustees. There is a continuing interest to invest in "mission-related investments" such as renewable energy stocks and divesting from those stocks that clash with the Trust's mission such as fossil fuels and mining. The Foundation has now divested from all fossil fuel stocks. We continue to be concerned by the negative impact our investments may be having, and the extent to which these may undermine our funded work.

#### Risk management

The Trustees seek to spread investment risk where possible. Trustees are aware of the danger of the large investment holding in the private company C & J Clark Limited. As it is a private company the marketability of the shares is strictly limited. We continue to take any opportunities to diversify from time to time and will continue to do so. We believe that the stringent auditing process for the Foundation's accounts reduces the risks considerably of any financial mismanagement.

#### Reserves policy

Since the Foundation is not an operational one it does not need to have great continuous liquidity of reserves. The trustees consider that a small amount of cash in hand is sufficient and that capital may be realised from time to time to meet any additional requirements.

#### Financial activity for the year

##### Key statistics:

	2018 £	2017 £
Income		
Investment income and bank interest	451,593	478,554
Expenditure	590,244	641,358
Key items:		
Investment management and advice	61,223	56,726
Support and governance costs	65,679	38,132
Grants	463,342	546,500

##### Grant breakdown:

		2018 £		2017 £
Total number of recipient organisations		45		46
Average amount per organisation		10,297		11,880
	No. of grants	2018 £	No. of grants	2017 £
Peace and security	15	148,342	14	172,500
Environmental sustainability	30	315,000	32	374,000

Some organisations received more than one grant in the year and in the previous year hence the total number of grants made is more than the totals of recipient organisations.

# Polden Puckham Charitable Foundation

## Trustees' Annual Report *(continued)*

### Year ended 5 April 2018

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There was an overall loss on the valuation of investments in the year of £703,272 compared to a gain in the prior year of £1,050,129.

There were no restricted or designated funds at the year end. Unrestricted funds, including investments at market value, amounted to £16,468,351 (2017: £17,310,274).

#### Trustees' responsibilities statement

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period.

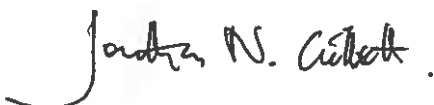
In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' annual report was approved on 9 November 2018 and signed on behalf of the board of trustees by:

J Gillett  
Trustee



A Seay  
Trustee





# **Polden Puckham Charitable Foundation**

## **Independent Auditor's Report to the Members of Polden Puckham Charitable Foundation**

**Year ended 5 April 2018**

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### **Opinion**

We have audited the financial statements of Polden Puckham Charitable Foundation (the 'charity') for the year ended 5 April 2018 which comprise the statement of financial activities, statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's members, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 5 April 2018 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

# **Polden Puckham Charitable Foundation**

## **Independent Auditor's Report to the Members of Polden Puckham Charitable Foundation** *(continued)*

**Year ended 5 April 2018**

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### **Other information**

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the trustees' report is inconsistent in any material respect with the financial statements; or
- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

# **Polden Puckham Charitable Foundation**

## **Independent Auditor's Report to the Members of Polden Puckham Charitable Foundation** *(continued)*

**Year ended 5 April 2018**

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### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

## **Polden Puckham Charitable Foundation**

### **Independent Auditor's Report to the Members of Polden Puckham Charitable Foundation** *(continued)*

**Year ended 5 April 2018**

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We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*BSN Associates Limited*

BSN Associates Limited  
Chartered accountant & statutory auditor  
3B Swallowfield Courtyard  
Wolverhampton Road  
Oldbury  
West Midlands  
B69 2JG

9 November 2018

# Polden Puckham Charitable Foundation

## Statement of Financial Activities

5 April 2018

		2018		2017
	Note	Unrestricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>				
Investment income	4	451,593	451,593	478,554
<b>Total income</b>		<u>451,593</u>	<u>451,593</u>	<u>478,554</u>
<b>Expenditure</b>				
Expenditure on raising funds:				
Investment management costs	5	61,223	61,223	56,726
Expenditure on charitable activities	6,7	529,021	529,021	584,632
<b>Total expenditure</b>		<u>590,244</u>	<u>590,244</u>	<u>641,358</u>
Net (losses)/gains on investments	10	(703,272)	(703,272)	1,050,129
<b>Net (expenditure)/income and net movement in funds</b>		<u>(841,923)</u>	<u>(841,923)</u>	<u>887,325</u>
<b>Reconciliation of funds</b>				
Total funds brought forward		17,310,274	17,310,274	16,422,949
<b>Total funds carried forward</b>		<u>16,468,351</u>	<u>16,468,351</u>	<u>17,310,274</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 14 to 25 form part of these financial statements.

# Polden Puckham Charitable Foundation

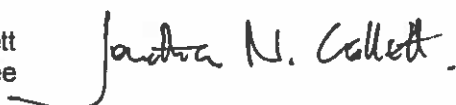
## Statement of Financial Position

5 April 2018

		2018 £	2017 £
<b>Fixed assets</b>			
Tangible fixed assets	15	1,123	1,685
Investments	16	15,456,800	16,773,931
		<u>15,457,923</u>	<u>16,775,616</u>
<b>Current assets</b>			
Debtors	17	68,598	5,104
Investments	18	323,383	498,823
Cash at bank and in hand		638,668	49,631
		<u>1,030,649</u>	<u>553,558</u>
<b>Creditors: amounts falling due within one year</b>	20	<u>20,221</u>	<u>18,900</u>
<b>Net current assets</b>		<u>1,010,428</u>	<u>534,658</u>
<b>Total assets less current liabilities</b>		<u>16,468,351</u>	<u>17,310,274</u>
<b>Net assets</b>		<u>16,468,351</u>	<u>17,310,274</u>
<b>Funds of the charity</b>			
Unrestricted funds		16,468,351	17,310,274
<b>Total charity funds</b>	22	<u>16,468,351</u>	<u>17,310,274</u>

These financial statements were approved by the board of trustees and authorised for issue on 9 November 2018, and are signed on behalf of the board by:

J Gillett  
Trustee



A Seay  
Trustee



The notes on pages 14 to 25 form part of these financial statements.

# Polden Puckham Charitable Foundation

## Statement of Cash Flows

Year ended 5 April 2018

	Note	2018 £	2017 £
<b>Cash flows from operating activities</b>			
Net (expenditure)/income		(841,923)	887,325
<i>Adjustments for:</i>			
Depreciation of tangible fixed assets		562	562
Net (losses)/gains on investments		703,272	(1,050,129)
Investment income		(451,491)	(478,513)
Other interest receivable and similar income		(102)	(41)
Accrued expenses		1,321	1,580
<i>Changes in:</i>			
Trade and other debtors		(63,494)	(4,124)
Cash generated from operations		(651,855)	(643,340)
Interest received		102	41
Net cash used in operating activities		(651,753)	(643,299)
<b>Cash flows from investing activities</b>			
Investment income		451,491	478,513
Purchase of tangible assets		-	(2,247)
Purchases of other investments		(1,784,530)	(1,877,919)
Proceeds from sale of other investments		2,398,389	2,100,152
Net cash from investing activities		1,065,350	698,499
<b>Net increase in cash and cash equivalents</b>		413,597	55,200
<b>Cash and cash equivalents at beginning of year</b>		548,454	493,254
<b>Cash and cash equivalents at end of year</b>	19	962,051	548,454

The notes on pages 14 to 25 form part of these financial statements.

# **Polden Puckham Charitable Foundation**

## **Notes to the Financial Statements**

**Year ended 5 April 2018**

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### **1. General information**

The charity is a registered charity in England and Wales and is unincorporated. The address of the principal office is BM PPCF, London, WC1N 3XX.

### **2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

### **3. Accounting policies**

#### **Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

The entity constitutes a public benefit entity as defined in FRS102.

#### **Going concern**

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

#### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

No significant estimates or judgements have been made by management when preparing the financial statements. The policies followed are shown below.

#### **Income tax**

The charity is exempt from taxation.

#### **Fund accounting**

All funds received to date are unrestricted funds and are available for use at the discretion of the trustees to further any of the charity's purposes and objectives.



# Polden Puckham Charitable Foundation

## Notes to the Financial Statements *(continued)*

Year ended 5 April 2018

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### 3. Accounting policies *(continued)*

#### Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

Investment income is recognised when receivable and is shown gross to include income tax recovered and recoverable. Investment income comprises the returns on investments for the year and interest on cash balances.

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of managing the charities investments.
- expenditure on charitable activities includes grants payable to third parties in furtherance of the charity's objectives, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

- Equipment - 25% straight line

# Polden Puckham Charitable Foundation

## Notes to the Financial Statements *(continued)*

Year ended 5 April 2018

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### 3. Accounting policies *(continued)*

#### Investments

Investments in listed equities and other instruments are carried at fair value. Investments in equities and fixed interest securities traded in quoted public markets are valued at fair value which is equivalent to their market price. Holdings in common investment funds, unit trusts and open ended investment companies are at bid price.

Investments held in unlisted equities are measured at fair value based on the value provided by independent advisers to the companies concerned. The valuations used are those closest to the date of the year end. Where the fair value cannot be established then such investments are recorded at cost, and are subsequently stated at cost less any accumulated impairment losses.

Current asset investments comprise funds which are funds held by investment managers that are waiting reinvestment or are to be used to meet investment management costs or other costs of the charity.

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses are calculated as the difference between sales proceeds and their purchase value. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

#### Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

# Polden Puckham Charitable Foundation

## Notes to the Financial Statements *(continued)*

Year ended 5 April 2018

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### 3. Accounting policies *(continued)*

#### Financial instruments *(continued)*

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

#### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

### 4. Investment income

	Unrestricted Funds £	Total Funds 2018 £	Unrestricted Funds £	Total Funds 2017 £
Income from UK listed investments	249,778	249,778	269,200	269,200
Income from Overseas listed investments	45,383	45,383	26,928	26,928
Income from unlisted investments	156,330	156,330	182,385	182,385
Interest on bank deposits	102	102	41	41
	<u>451,593</u>	<u>451,593</u>	<u>478,554</u>	<u>478,554</u>

### 5. Investment management costs

	Unrestricted Funds £	Total Funds 2018 £	Unrestricted Funds £	Total Funds 2017 £
Investment management fees	<u>61,223</u>	<u>61,223</u>	<u>56,726</u>	<u>56,726</u>

# Polden Puckham Charitable Foundation

## Notes to the Financial Statements *(continued)*

Year ended 5 April 2018

### 6. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2018 £	Unrestricted Funds £	Total Funds 2017 £
Grant making	463,342	463,342	546,500	546,500
Support costs	65,679	65,679	38,132	38,132
	<u>529,021</u>	<u>529,021</u>	<u>584,632</u>	<u>584,632</u>

### 7. Expenditure on charitable activities by activity type

	Grant funding of activities £	Support costs £	Total funds 2018 £	Total fund 2017 £
Grant making	463,342	58,964	522,306	578,798
Governance costs	—	6,715	6,715	5,834
	<u>463,342</u>	<u>65,679</u>	<u>529,021</u>	<u>584,632</u>

### 8. Analysis of support costs

	Grant making £	Total 2018 £	Total 2017 £
Staff costs	33,227	33,227	7,226
General office	2,129	2,129	559
Governance costs	6,715	6,715	5,834
Secretary's travel expenses	1,695	1,695	344
Comissioning of work	5,000	5,000	5,000
Post office box number	—	—	150
Subscriptions	11,464	11,464	9,875
Conferences, meetings and travel	4,887	4,887	6,582
Public relation costs	—	—	2,000
Depreciation	562	562	562
	<u>65,679</u>	<u>65,679</u>	<u>38,132</u>

Governance cost can be analysed as follows:

	2018 £	2017 £
Audit fees	2,650	2,650
Auditors other services	1,810	2,210
Bank charges	115	74
Legal and professional fees	2,140	900
	<u>6,715</u>	<u>5,834</u>

# Polden Puckham Charitable Foundation

## Notes to the Financial Statements *(continued)*

Year ended 5 April 2018

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### 9. Analysis of grants

	2018 £	2017 £
<b>Grants to institutions</b>		
Grants for environmental sustainability	313,270	374,000
Grants for peace and security	150,072	172,500
	<u>463,342</u>	<u>546,500</u>
Total grants	<u>463,342</u>	<u>546,500</u>

Grants can be analysed by organisation as follows:

	2018 £
<b>Environmental Sustainability</b>	
Agulhas	10,000
APPG Agroecology, food and farming	5,000
Bioregional Learning Centre	15,000
Centre for Alternative Technology (Zero Carbon Britain)	10,000
CHEM Trust	12,000
Compass	10,000
Counter Balance	10,000
Energy Democracy	4,500
Environmental Paper Network	15,000
GIKI	10,000
GM Freeze	10,000
Green House	8,000
Hope for the Future	10,000
Influence Map	25,000
Institute for Welsh Affairs	5,000
Julie's Bicycle	4,000
London Mining Network	10,000
Open Democracy	15,000
People and Planet	15,000
Pesticide Action Network	6,000
Platform	10,000
Protect the Local Globally	15,000
Public Interest Research Centre	15,000
Re:Common	15,000
Rethinking Economics	5,000
Seeds for Change	7,500
ShareAction	15,000
Spinwatch	8,000
The Climate Coalition	15,000
<b>Total Environmental Sustainability</b>	<u>315,000</u>

# Polden Puckham Charitable Foundation

## Notes to the Financial Statements *(continued)*

Year ended 5 April 2018

<b>Peace and security</b>	
Acronym Institute	8,000
APPG Global Security and Non-Proliferation	12,000
Campaign Against the Arms Trade	14,000
Drone Wars (UK)	10,000
European Leadership Network	30,000
International Voluntary Service	10,000
Nuclear Information Service	3,572
Open Briefing	10,000
Quaker Service	10,000
Quaker United Nations Office	10,000
Rethinking Security	8,770
Talkworks	5,000
Tipping Point North South	7,000
United Nations Association UK	10,000
<b>Total Peace and security</b>	<b><u>148,342</u></b>
<b>Total Grants</b>	<b><u>463,342</u></b>

### 10. Net (losses)/gains on investments

	Unrestricted Funds £	Total Funds 2018 £	Unrestricted Funds £	Total Funds 2017 £
Gains/(losses) on listed investments	337,439	337,439	1,701,554	1,701,554
Gains/(losses) on other investment assets	<u>(1,040,711)</u>	<u>(1,040,711)</u>	<u>(651,425)</u>	<u>(651,425)</u>
	<u>(703,272)</u>	<u>(703,272)</u>	<u>1,050,129</u>	<u>1,050,129</u>

### 11. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2018 £	2017 £
Depreciation of tangible fixed assets	<u>562</u>	<u>562</u>

### 12. Auditors remuneration

	2018 £	2017 £
Fees payable to the charity's auditor and its associates for other services:		
Audit-related assurance services	2,650	2,650
Other non-audit services	<u>1,810</u>	<u>2,210</u>
	<u>4,460</u>	<u>4,860</u>

# Polden Puckham Charitable Foundation

## Notes to the Financial Statements *(continued)*

Year ended 5 April 2018

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### 13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	<b>2018</b>	2017
	<b>£</b>	<b>£</b>
Wages and salaries	30,400	7,062
Social security costs	68	–
Employer contributions to pension plans	2,759	164
	<u>33,227</u>	<u>7,226</u>

The average head count of employees during the year was 1 (2017: 1).

No employee received employee benefits of more than £60,000 during the year (2017: Nil).

### 14. Trustee remuneration and expenses

The Trustees give their time and expertise freely without any form of remuneration or other form of benefit (2017: £nil). Trustees receive reimbursement of travelling and other expenses incurred by them in attending Trustee conferences and meetings. The number of Trustees reimbursed was six (2017: six) and the total amount reimbursed was £1,964 (2017: £3,554).

### 15. Tangible fixed assets

	<b>Equipment</b>
	<b>£</b>
<b>Cost</b>	
At 6 April 2017 and 5 April 2018	<u>2,247</u>
<b>Depreciation</b>	
At 6 April 2017	562
Charge for the year	562
At 5 April 2018	<u>1,124</u>
<b>Carrying amount</b>	
At 5 April 2018	<u>1,123</u>
At 5 April 2017	<u>1,685</u>

# Polden Puckham Charitable Foundation

## Notes to the Financial Statements *(continued)*

Year ended 5 April 2018

### 16. Investments

	Listed investments £	Other investments £	Total £
<b>Cost or valuation</b>			
At 6 April 2017	12,029,964	4,743,967	16,773,931
Additions	1,784,530	–	1,784,530
Disposals	(2,375,402)	(22,987)	(2,398,389)
Fair value movements	(594,504)	(1,040,711)	(1,635,215)
Realised gain on disposal	931,943	–	931,943
<b>At 5 April 2018</b>	<b>11,776,531</b>	<b>3,680,269</b>	<b>15,456,800</b>
<b>Impairment</b>			
At 6 April 2017 and 5 April 2018	–	–	–
<b>Carrying amount</b>			
At 5 April 2018	11,776,531	3,680,269	15,456,800
At 5 April 2017	12,029,964	4,743,967	16,773,931

All investments shown above are held at valuation.

Investments can be analysed by category as follows:

	2018 £	2017 £
UK fixed interest	1,623,590	1,506,595
UK listed equities and unit trusts	5,999,875	3,896,083
Overseas fixed interest	378,992	239,691
Overseas listed equities and unit trusts	3,774,074	6,387,594
UK unlisted equities	3,680,269	4,743,968
	<u>15,456,800</u>	<u>16,773,931</u>

#### Listed Investments

Listed Investments are valued at fair value at the year end by the investment managers Rathbone Greenbank Investments.

#### Unlisted Investments

The shares in C & J Clark Limited have been valued at £5.65 per share based on a valuation prepared for the company by PricewaterhouseCoopers on 25 May 2018. The shares in Higher Nature Plc and the investment held in the ART share account have been disposed of by the trustees during the year.



# Polden Puckham Charitable Foundation

## Notes to the Financial Statements *(continued)*

Year ended 5 April 2018

Investments by organisation are listed below:

		Cost	Market
		£	Value
			£
<b>Listed</b>			
60,000	A2D Funding PLC	60,210	67,008
900	ASML Holdings NV	108,715	128,965
7,985	Assa Abloy	110,935	121,219
2,900	Berkeley Group Holdings PLC	76,168	111,882
1,884	CHR Hansen HLDG AS	93,496	117,587
55,000	Coventry Building Society	58,596	60,362
8,741	Dechra Pharmaceuticals PLC	40,403	241,776
200,000	Deutsche Bahn Finance BV	217,084	214,895
7,320	Dialight PLC	61,170	37,918
20,000	Ecos Home Ltd	20,195	-
30,000	Ecotricity	30,160	30,000
100,895	Edentree Inv Mgmt	175,966	271,611
62,500	Ethical Property Co	43,607	61,875
60,000	Euro Investment Bank	64,409	63,700
146,000	F&C Fund Mgmt Ltd	172,044	178,266
78,850	F&C Fund Mgmt Ltd	156,385	298,920
24,000	F&C Portfolios Fund	294,720	307,920
110,000	Foresight Solar Fund LTD	111,797	113,850
450,000	Fund Partners Ltd	527,630	673,785
14,000	Glaxosmithkline PLC	241,310	198,800
100,000	GCP Infrastructure Inv Ltd	123,000	119,600
46,350	Good Energy Group PLC	105,422	47,045
255,640	Greencoat UK Wind PLC	280,649	309,836
22,000	Halma PLC	18,612	258,500
15,000	Herald Investment Trust PLC	51,450	174,000
94,000	Impax Asset Mgmt Group	19,399	144,290
159,587	Impax Funds (IRE) PLC	146,638	247,041
277,378	Impax Funds (IRE) PLC	150,167	413,016
3,430	Intertek Group PLC	30,001	159,529
53,000	John Lewis PLC	59,121	62,787
4,400	Johnson Controls	148,174	108,774
5,608	Johnson Matthey	66,481	176,708
230,000	Kames Capital	238,496	235,704
21,650	KBI Asset MGMT	159,292	219,444
7,600	KBI Asset MGMT	77,904	185,197
11,520	Keller Group PLC	108,432	103,680
120,000	Kreditanst Fur Wie	126,377	123,160
12,187	Land Securities Group PLC	69,934	116,032
45,640	Legal and General Group PLC	102,690	119,075
100,000	Lloyds Bank PLC	99,540	105,160
29,000	Marshalls Group PLC	103,214	122,264
274,122	Mayfair Capital Invest MGMT	230,920	240,240
82,000	Motability Operations Group	94,673	96,081
18,018	National Grid PLC	80,646	148,486
3,000	Orsted AS	124,875	137,896
30,000	Our Power Social Purpose	30,000	30,342
5,133	Parry People Movers Limited	22,516	3,721

# Polden Puckham Charitable Foundation

## Notes to the Financial Statements *(continued)*

Year ended 5 April 2018

100,000	Places for People	105,610	116,283
29,500	Polypipe Group PLC	99,824	108,265
50,000	Primary Health Properties	50,075	52,100
11,050	Prudential PLC	37,402	198,237
162,024	Renewables infrastructure	165,563	172,394
108,750	Renewi PLC	93,938	81,019
8,000	Robecosam Smart Energy	180,080	189,440
18,000	RPS Group PLC	30,054	45,900
900	Shimano Inc	44,960	94,069
2,140	Shire PLC	109,825	79,330
12,000	Smith & Nephew PLC	57,269	157,740
34,480	Smith (DS) PLC	107,491	164,435
3,700	Spectris PLC	49,344	98,975
4,597	Spirax- Sarco Engineering PLC	38,396	261,799
25,000	St Modwen Properties PLC	104,050	97,500
598,926	Standard Life	323,699	338,992
75,000	Stewart Investors	107,544	393,983
60,000	Stewart Investors	113,592	202,116
110,000	Thrive Renewables	110,000	110,075
79,000	Thrive Renewables PLC	156,393	123,240
11,200	Tomra Systems ASA	100,950	161,266
6,000	Unilever PLC	188,963	241,830
90,000	Ventus VCT PLC	96,630	95,400
6,070	Victrex PLC	106,607	158,063
35,000	Virgin Money Holdings (UK) PLC	94,958	92,645
77,657	Vodafone Group PLC	98,856	158,148
3,015	Whitbread PLC	27,201	111,103
40,000	Wind Prospect	40,180	40,000
7,000	Workspace Group PLC	84,415	70,420
50,000	Workspace Group PLC	<u>50,075</u>	<u>53,817</u>
		8,507,567	11,776,531
<b>Unlisted</b>			
651,375	C & J Clark Limited £1 ordinary shares	<u>455,000</u>	<u>3,680,269</u>
		455,000	3,680,269
		<u>8,962,567</u>	<u>15,456,800</u>

### 17. Debtors

	2018	2017
	£	£
Prepayments and accrued income	3,161	2,370
Other debtors	<u>65,437</u>	<u>2,734</u>
	<u>68,598</u>	<u>5,104</u>

### 18. Investments

	2018	2017
	£	£
Short-term deposits	<u>323,383</u>	<u>498,823</u>

# Polden Puckham Charitable Foundation

## Notes to the Financial Statements *(continued)*

Year ended 5 April 2018

### 19. Cash and cash equivalents

Cash and cash equivalents comprise the following:

	2018 £	2017 £
Cash at bank and in hand	638,668	49,631
Short-term deposits	323,383	498,823
	<u>962,051</u>	<u>548,454</u>

### 20. Creditors: amounts falling due within one year

	2018 £	2017 £
Accruals and deferred income	20,221	18,900

### 21. Pensions and other post retirement benefits

#### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,759 (2017: £164).

### 22. Analysis of charitable funds

#### Unrestricted funds

	At 6 April 2017 £	Income £	Expenditure £	Gains and losses £	At 5 April 2018 £
General funds	17,310,274	451,593	(590,244)	(703,272)	16,468,351

### 23. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2018 £	Total Funds 2017 £
Tangible fixed assets	1,123	1,123	1,685
Investments	15,456,800	15,456,800	16,773,931
Current assets	1,030,649	1,030,649	553,558
Creditors less than 1 year	(20,221)	(20,221)	(18,900)
<b>Net assets</b>	<u>16,468,351</u>	<u>16,468,351</u>	<u>17,310,274</u>

### 24. Future commitments - Grants

Grants awarded to organisations that are awarded for more than a one year period, only receive successive instalments if they can demonstrate the successful application of the project to date, and subsequent payment is still subject to the approval of the trustees. Therefore as these commitments are uncertain they are not provided for.

### 25. Related parties

There were no related party transactions requiring disclosure in the current or previous year.